Printing, packaging and provision of sample learning materials for accreditation

(PRJ-0180-2017)

SAMPRO (Training)

Quarter 4 2017/2017 (October 2017 till December 2017)

Project goals

Goal 1 - Printing of - Theory modules for the curricula Dairyman, Milk Reception Operator and Laboratory Analist. - Practical modules of the above curricula. - Evidence guides and construction of guidelines for experience learning in the form of a portfolio of evidence. - Internal assessment questionnaires, with model answers. - Theory finishing (preparatory) modules for all specializations (for final assessment. - Practical assessment guides for above.

Achievements

Printing for the total Dairyman curriculum (10 specializations) as well as Liquid Dairy Raw Material Reception Operator (abbr. title Milk Reception Operator) has been completed, which includes the following:

a. Theory modules

b. Internal assessment questionnaires and model answer sets for all theory subjects

c. Practical modules

d. Internal assessment guide for practical performance

e. Workplace experience learning log book

f. Theory Finishing (preparatory) modules

g. Three summative (final, external) theory questionnaires (per specialization and for Milk Reception) and corresponding model answer sets

h. Summative (practical final, external) assessment guide (per specialization and for Milk Reception).

Non-achievements / underperformance

The above resources for Food Laboratory Analyst have not been printed.

Reasons for non-achievements / underperformance

Repackaging of the learning content into curriculum based modules (separate for theory provision, practical coaching and experience learning) has not been started, as result of the delay at FoodBev SETA to appoint the nominated Constituency Group/Community of Expert Practitioners and Qualification Development Facilitator (QDF) to follow up on the initial Occupational Profile supplied by the project, i.e. to start the analysis, design and development process for the curriculum. Without this process, the design of the theory, practical and experience learning for mastery (the Qualification Document; Curriculum Document and Qualification

Assessment Specifications) the supporting learning materials cannot be developed. HOWEVER, A TENTATIVE FURTHER STEP HAS BEEN TAKEN AT THE REQUEST OF THE SETA. This entails the provisional submission of a possible preliminary design for the Food Laboratory Analyst curriculum, for which feedback from the SETA is still in arrears.

Planned remedies for non-achievements / underperformance

The non-performance have been rescheduled for completion in 2018, as it is not foreseen that the critical event - registration of the Dairyman qualification - which impacts on the appointment of the QDF, will happen in 2017. In the mean time, a pre-empted curriculum design (as reported above) has been compiled (in broad terms only) so that an immediate start can be initiated when administrative processes realize. The relevant officials at the SETA will be queried on this issue in the first quarter of 2018.

Goal 2 - Packing and arranging all printed copies into files with dividers and preparing indices per file.

Achievements

All printed resources (with the exception of the Food Laboratory Analyst) have been filed with dividers, labels and indices, for easy recognition by whoever the SETA appoints as adjudicator. The understanding has also been established that the SETA will refer said adjudicator to the Project Manager for any enquiries in respect of the resources.

Non-achievements / underperformance

The same as reported had not been done yet for the Food Laboratory Analyst curriculum (see Goal 1).

Reasons for non-achievements / underperformance

Refer to report under Goal 1.

Planned remedies for non-achievements / underperformance

Rescheduled for completion of Food Laboratory Analyst in 2018.

Goal 3 - Transporting the elements mentioned under goal 1 and goal 2 to

FoodBev SETA as library copy for scrutiny by training experts for approval by Foodbev SETA.

Achievements

Done on 9 October 2017 during attendance of Project Manager of the Dairy Chamber meeting (and so to be recorded in minutes of meeting).

No Non-achievements / underperformance has been reported

Income and expenditure statement

Income and expenditure statement	FinTrgSecNov17.pdf
Unnecessary spending during period	No

Popular Report

POPULAR 4th quarter PRJ_0180.pdf

Additional documentation

No file has been uploaded

Statement

Levy funds were applied only for the purposes stated in the contract	Yes
Levy funds were applied in an appropriate and accountable manner	Yes
Sufficient management and internal control systems were in place to adequately control the project and accurately account for the project expenditure	Yes
The information provided in the report is correct	Yes