



ARRANGED AS TITLES FOR SUB-PROJECTS:1. "Dairyman" curriculum pilot study finalization 2. Promotion of workplace training participation by industry 3. Promotion of tertiary education in dairy-related disciplines

(PRJ-0005-2013)

SAMPRO (Training)

Quarter 1 2013/2013 (January 2013 till March 2013)

Project goals

Goal 1 - Capturing of curriculum design on QCTO 'tool', including amendments by QCTO (approval Constituency Group)

Achievements

New format submissions for (1) Curriculum, (2) Qualification and (3) Qualification Assessment Specifications documents as planned, compiled, completed and submitted to FoodBev SETA and QCTO (and paid as budgeted). Awaiting feedback from 2 committees of QCTO on submissions.

Non-achievements / underperformance

Capturing of submissions on so-called "Capturing Tool"™ of QCTO, to generate new unit standards.

TO BE DONE AND FUNDED BY FOODBEV SETA, WHO HAS BEEN APPOINTED DQP AND AQP

Reasons for non-achievements / underperformance

Not a SAMPRO task or obligation, but SAMPRO to check periodically with FoodBev SETA on completion. In process of compiling Service Level Agreement (SLA) with SETA.

Planned remedies for non-achievements / underperformance

Developing SLA with SETA, to formulate specific roles for both SAMPRO and SETA. Scheduled for second quarter.

Goal 2 - Finalizing of SAMPRO 'Implementation Guidelines' and additional,

required administrative tools

Achievements

Draft completed and circulated to all participating factory mentors and FoodBev SETA and QCTO.

Non-achievements / underperformance

Certain sections of 'Implementation Guidelines' pertaining to Quality Management System as part of SLA with SETA

Reasons for non-achievements / underperformance

Guidelines only obtained from SETA very recently and not yet completed.

Planned remedies for non-achievements / underperformance

Service level agreement (SLA) with FoodBev as to the co-operative development and refinement of a QMS, containing process descriptions and procedures within "Implementation Guidelines"™ for finalization.

Goal 3 - Guidance as to the completion of Foundational Learning Competence & Workplace Relations

Achievements

Research completed as to potential (registered at IEB) providers. Results of availability of providers to be communicated before end first quarter with participating factories for implementation.

No Non-achievements / underperformance has been reported

Goal 4 - Guiding the construction of Portfolio's of Evidence for pilot study learners and seeing to its completion

Achievements

Preliminary design of PoE communicated with all participating factories. Awaiting dispatch thereof to SAMPRO for moderation.

No Non-achievements / underperformance has been reported

Goal 5 - Arranging and performing final, external, integrated assessments,

with the aid of consultants

Achievements

Only two candidates (of potential 55) have indicated close readiness for external assessment (excluding EML and FLC completion). Active completion of PoEs by participating factories. New attempts for completion of internal assessments by candidates launched in second week of March 2013 by on-site visits.

Non-achievements / underperformance

None on the side of SAMPRO. SAMPRO General meeting requested to enhance the efforts of mentors. Lower than expected rate of completion by participating enterprises.

Reasons for non-achievements / underperformance

Unknown.

Planned remedies for non-achievements / underperformance

Continual contact with and assistance for completion at participating factories.

Goal 6 - Reporting to SETA and QCTO on the process and curriculum, with request for certificates

Achievements

Part of SLA and "Implementation Guidelines"™ drafted and circulated. SLA underway.

Non-achievements / underperformance

None at this stage. General awareness promoted at participating factories through personal and electronic contact indicates improved efforts.

Reasons for non-achievements / underperformance

Final SLA with FoodBev SETA (currently negatively affected by personnel shortages and resignations at FoodBev SETA) and all developments that will emanate from this.

Planned remedies for non-achievements / underperformance

Bi-monthly work sessions by Project Manager with targeted FoodBev SETA official working with QCTO.

Goal 7 - Provide guidance on implementation guidelines and compilation of Portfolio's of Evidence (repeat of activity done in 2012 - no cost)

Achievements

New explanatory e-mail dispatched to all participating enterprises, followed up with telephone calls in support.

No Non-achievements / underperformance has been reported

Goal 8 - Support the recruitment of Black schools-leavers in co-operation with FMCG Training Solutions for continued learnerships

Achievements

Full number of 36 for round 2 recruited by participants, training fee as budgeted for paid, learning materials already supplied in part as required. Proportions as planned not achieved and may have impact on final number advancing to NQF4 in 2014 and thereafter to tertiary bursaries.

Non-achievements / underperformance

Possible renegeing by participating enterprises on numbers of learners, causing decreased numbers to be NOT ECONOMICALLY VIABLE (for the funds expended). Not a SAMPRO under-performance, but an enterprise one.

Reasons for non-achievements / underperformance

Wrong choice of learners recruited by Factories.

Planned remedies for non-achievements / underperformance

Consider whether or not to continue at that factory.

Goal 9 - Market existing SAMPRO learning materials, SAMPRO involvement with various skills development initiatives and SETA

Achievements

To be done by newsletters (June & October) and attendance of (with an exhibition) SASDT symposium (also to do a presentation as speaker; on "Dairyman"™ curriculum), scheduled for second quarter.

No Non-achievements / underperformance has been reported

Goal 10 - Conduct office-based advisory service to industry members on

skills development

Achievements

On-going. Personal visit planned to Training Officer at Danone for second quarter.

No Non-achievements / underperformance has been reported

Goal 11 - Serve on selected Advisory Committees and sub-committees of Milk SA and SAMPRO, to contribute subject matter expertise

Achievements

Attended such as was scheduled and held to date.

Non-achievements / underperformance

None at this stage, but in future it may happen that on-site assessments clash with scheduled meetings of advisory committees. Scheduled assessments (still to be scheduled) at enterprises have primacy over meetings.

Reasons for non-achievements / underperformance

Not applicable

Planned remedies for non-achievements / underperformance

Nothing to report. Intention to attend meetings as scheduled, except when in the same timeframe as external assessments..

Goal 12 - Supply printed copies of learning materials as and when ordered, to industry enterprises

Achievements

On-going, in advance as requested by provider of training for matriculant project and upon request in the case of incidental sales.

No Non-achievements / underperformance has been reported

Goal 13 - Administrate Milk SA bursaries for PDIs

Achievements

19 Applications received, three did not qualify (2 being not eligible). 8 Awarded as planned and approved by Advisory sub-committee.

No Non-achievements / underperformance has been reported

Goal 14 - Linking of bursary awards “ as far as is possible “ to specific research needs identified by Research & Development Advisory Committee & Research

Achievements

Not applicable to under-graduate or Honours bursaries. No higher post-graduate bursaries awarded.

No Non-achievements / underperformance has been reported

Goal 15 - Support tertiary students (bursary beneficiaries and others) financially to attend SASDT symposium

Achievements

Availability of funds marketed at all previously participating tertiary institutions. Received first applications.

Non-achievements / underperformance

None. Budgetary provisions decreased for reason of lower than expected number of applications.

Reasons for non-achievements / underperformance

Not applicable

Planned remedies for non-achievements / underperformance

Nothing to report.

Income and expenditure statement

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|------------------------------------|---------------------------|
| Income and expenditure statement | No file has been uploaded |
| Unnecessary spending during period | No |

Popular Report

No file has been uploaded

Additional documentation

No file has been uploaded

Statement

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| Levy funds were applied only for the purposes stated in the contract | Yes |
| Levy funds were applied in an appropriate and accountable manner | Yes |
| Sufficient management and internal control systems were in place to adequately control the project and accurately account for the project expenditure | Yes |
| The information provided in the report is correct | Yes |