



## **Transformation: Secondary Industry Skills and Knowledge Development**

(PRJ-0228-2019)

### **SAMPRO**

**Quarter 1 2019/2019** (January 2019 till March 2019)

#### **Project goals**

##### **Goal 1 - Finalization of the 'Milk Reception Operator' curriculum and qualification for submission for final registration**

###### **Achievements**

Repeated enquiries to FoodBev SETA as to the status of the 'Milk Reception Operator' curriculum and qualification, with abridged response received. Refer to attachment titled 'Letter to CEO FBS\_qualifications'.

###### **Non-achievements / underperformance**

Milk Reception Operator not yet registered.

###### **Reasons for non-achievements / underperformance**

Lack of feedback from CEO of FoodBev SETA, resulting in no knowledge of the status quo of this qualification.

###### **Planned remedies for non-achievements / underperformance**

Weekly reminder by electronic mail and telephone of the letter sent with request for feedback. By end April, a copy of the letter will be sent to the Minister's office.

##### **Goal 2 - Support by the project for the final submission and approval of the Dairy Laboratory Analyst curriculum (qualification – not learning resources), to all role-players, to finalize registration**

###### **Achievements**

Enquiry to CEO of FoodBev SETA on steps still outstanding prior to submission of the documents

###### **Non-achievements / underperformance**

Curriculum - to the best knowledge

prepared by the Qualification Development Facilitator as advised by the work group of experts from industry.

of the project - not yet submitted to QCTO for consideration.

### ***Reasons for non-achievements / underperformance***

No steps taken - as far as is known by the project - to finalise and submit the required (and already developed) documents for the curriculum, by FoodBev SETA.

### ***Planned remedies for non-achievements / underperformance***

Weekly reminder by electronic mail and telephone to CEO of Foodbev SETA for a response.

## **Goal 3 - Development of learning resources for Laboratory Analyst: Comparative study of the curriculum requirements to determine the context and content of collective learning materials required**

### ***Achievements***

Comparative study completed. This reduced a 143 page curriculum document to a tabulated format of 62 pages from which development of modules has started.

***No Non-achievements / underperformance has been reported***

## **Goal 4 - Development of learning resources for Laboratory Analyst: Development of standardized learning resources for the collective**

### ***Achievements***

Started on the 6 generic theory modules of which 2 is fully completed and 3 of the remaining 4 is 80% complete, whilst the last of the generic theory on Mathematics has been started but presents a bit of a challenge, as nothing previously developed in this regard exists in our resources. On schedule as internally planned.

***No Non-achievements / underperformance has been reported***

## **Goal 5 - Development of learning resources for Laboratory Analyst: Development of internal assessment documents and tools for theory and practical learning formative assessment**

### ***Achievements***

This happens concurrently with the development of learning modules and has the same

completion rate. On schedule as planned.

## ***No Non-achievements / underperformance has been reported***

### **Goal 6 - Development of learning resources for Laboratory Analyst: Development of external assessment documents and tools for theory and practical learning formative assessment**

#### ***Achievements***

This has not been initiated, as the learning resources (both modules AND finishing modules) have to be completed prior to these developments.

#### ***Non-achievements / underperformance***

External assessment tools not yet developed (as explained under achievements).

#### ***Reasons for non- achievements / underperformance***

All learning modules have not been developed (including internal AND finishing modules).

#### ***Planned remedies for non- achievements / underperformance***

Will be developed according to internally planned schedule, at the correct sequence of events.

### **Goal 7 - Conducting a pilot study to determine and ensure full utility of the Laboratory Analyst curriculum**

#### ***Achievements***

None

#### ***Non-achievements / underperformance***

Pilot study not yet planned and initiated.

#### ***Reasons for non- achievements / underperformance***

Learning resources and assessment tools have to be completed in order to conduct a pilot study.

#### ***Planned remedies for non- achievements / underperformance***

Contact to be made with targeted factories by end May 2019, for

## Goal 8 - Specialized support in respect of skills development

### ***Achievements***

A discreet number of industry skills development enquiries have been handled since the start of 2019. Contact is maintained with FoodBev SETA regarding all outstanding issues on Dairyman, Milk Reception Operator and (the newly developed) Dairy Laboratory Analyst.

***No Non-achievements / underperformance has been reported***

## Income and expenditure statement

Income and expenditure statement	<a href="#">OPLfinFeb_19.pdf</a> <a href="#">CORFIN151 Std Mnth Finrep - Mar_19.xlsx</a>
Unnecessary spending during period	No

## Popular Report

[POPULAR FORMAT QUARTERLY REPORT \(1\) TO MILK SA.pdf](#)

## Additional documentation

[Letter to FBS CEO\\_qualifications.pdf](#)

## Statement

Levy funds were applied only for the purposes stated in the contract	Yes
Levy funds were applied in an appropriate and accountable manner	Yes
Sufficient management and internal control systems were in place to adequately control the project and accurately account for the project expenditure	Yes
The information provided in the report is correct	Yes