



Maintenance of existing Skills Development dispensation

(PRJ-0283-2021)

SAMPRO

Quarter 4 2021/2021 (October 2021 till December 2021)

Project goals

Goal 1 - Interactions in respect of acts, regulations, policies and procedures regarding knowledge and skills development in light of needs of the dairy industry, with the authoritative bodies in the public sector and representatives of other industries as required

Achievements

1. Revision of credits allocated to Dairyman modules: The principle of revising the credits have been accepted as realistic and would obviously be considered when the revision of the qualification is due, which is by middle 2022. No formal planning has been conducted for the revision, however, an electronic discussion document recommending a strategy in this regard has been shared by the Project Manager with both SAMPRO and Milk SA for. This needs to happen in the first quarter of 2022 for advising the SETA of the strategy and initiating formal processes as recommended. Discussions were also held with the SETA-appointed QDF as to a format for this revision. The learning contents are up to date, but there seems to be an acceptable format in which to state outcomes and other particulars of the curriculum, which the QDF should supply.

2. Recognition of Prior Learning (RPL). Nothing further to report in addition to last quarter, which is due to QCTO and FoodBev SETA not responding to repeated enquiries. Reportedly QCTO are not performing efficiently and effectively and seems to shift goal posts in respect of problems for which they do not offer solutions. This remains an agenda item for Dairy Chamber activities.

3. Initial discussions were conducted with the ETQA Manager about the assembling of a panel of external assessors and moderators for the Dairy qualifications. The Project Manager is attending to the recruitment of experts for this task. This is necessary to get activities for workplace accreditation as Training and Assessment Centres (the requirements for which have been compiled by this project and submitted long ago; they might decide that the format needs amendment).

Non-achievements / underperformance

The expected conclusion of skills programme design for Dairyman did not realise. This is, however, not as results of non-participation by the project and Advisory sub-committee, but for reason of the non-availability of the SETA-appointed Qualification Development Facilitator (QDF).

Reasons for non-achievements / underperformance

As stated above.

Planned remedies for non-achievements / underperformance

Contact has been made by the Project Manager with the QDF and a programme of action has been requested, which is still awaited at the time of writing this report.

Goal 2 - Continuous evaluation to determine whether amendment is

necessary of, for example, the dairy technical curricula, learning materials, assessment tools and qualifications required by industry

Achievements

Two new projects initiated by FoodBev SETA (and based partially on the issues stated and driven in Goal 1) involve this project intensely.

1. The first is the finalisation of the Skills Programmes derived from the Dairyman qualification. The latest report from the QDF indicates that Dairyman was indeed registered as 10 discreet qualifications and not part-qualifications within a parent qualification. Thus the original design by the project of skills sets will be reverted to for the design of Skills Programmes as required by QCTO. As reported in the previous quarter, with nothing further to report, as the QDF got married and contracted COVID in the last quarter, with no progress on interactions. This is fully under control of the QDF.

2. The second SETA project is an evaluation (and possible but not probable amendment) of the learning contents of the (Milk Reception) Liquid Dairy Raw Materials Reception Operator. It is aimed at ensuring that the developed learning materials address all outcomes and assessment specifications contained in the qualification, as it is on the verge of registration and actually address the qualification outcomes. This project has not progressed beyond what was reported last quarter as result of the marriage of the QDF and her taking a leave of absence following that. On her intended return to office she contracted COVID. The project is ready, willing and able to perform the work required (if any) to ensure conformance of the learning materials to QCTO specifications. This was reported in the previous quarter and not further progress can be reported, as it is driven by the QDF.

Non-achievements / underperformance

The Skills Programmes for Dairyman was not completed, which impacted on initial work to assess and document (in the correct format) the learning outcomes for the Milk Reception qualification - in fact nothing was done in this regard, except the making available of the learning content (in read only format) to the QDF by the project.

Reasons for non-achievements / underperformance

Non-availability of the SETA-appointed QDF.

Planned remedies for non-achievements / underperformance

Constant communication with the QDF to obtain a programme of work for this endeavour.

Goal 3 - Guidance to members of industry on and promotion in respect of skills and knowledge development in terms of the national and sector skills development drive

Achievements

A circular was compiled by the project, approved by SAMPRO management and presented to Milk SA for distribution. A follow-up will be compiled after the fourth quarter. Currently, as results of the non-performance of the QDF, newly appointed personnel at the SETA (and unfortunately the non-continuation of the person who was the interim driver and made significant progress, though the person is still part of the team) and their settling in, there is nothing of value that can be used to expand on the first circular. This should be given some development time. Perhaps some progress can be reported after the first quarter of 2022.

Non-achievements / underperformance

A follow-up for the first circular could not be compiled.

Reasons for non-achievements / underperformance

Lack of progress on the issues covered in the first circular, which is all driven by the SETA. Changes in managing personnel at the ETQS department of the SETA caused delays.

Planned remedies for non-achievements / underperformance

'Stock-taking' on outstanding issues in conjunction with the Dairy Chamber Chairman, following which an enquiry document will be submitted to the SETA. Aimed for middle of the first quarter.

Income and expenditure statement

Income and expenditure statement	CORFIN151 Std Qtr (4) Fin report - PRJ-0283.pdf Fin Trg_dec21.pdf
Unnecessary spending during period	No

Popular Report

[Popular 4th qtr report.pdf](#)

Additional documentation

No file has been uploaded

Statement

Levy funds were applied only for the purposes stated in the contract	Yes
Levy funds were applied in an appropriate and accountable manner	Yes
Sufficient management and internal control systems were in place to adequately control the project and accurately account for the project expenditure	Yes
The information provided in the report is correct	Yes